# Feedback Policy - Lockyer's Middle School

| Version | 1.3 |
|---|---|
| Approving Body | Headteacher |
| Date ratified | March 2024 |
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| Review date | March 2025 |
| Owner | Headteacher |
| Applies to | All Trust Schools, all Trust staff |

| Version | Date | Reason |
|---|---|---|
| 1.0 | May 2017 | To establish a Trust wide policy |
| 1.1 | February 2020 | To develop a model policy |
| 1.2 | March 2021 | To update model policy |
| 1.3 | November 2022 | Reviewed and updated by T&L Network |

# Feedback

## 1. Purpose of feedback:
- To move learning forwards
- To target the specific learning gaps that pupils exhibit
- To identify and correct errors and resolve misconceptions
- To support all pupils in reflecting on their learning
- To inform all pupils of their progress or achievement
- To inform planning

## 2. Feedback must be:
- Accurate and actionable
- Succinct and accessible to all
- Timely and specific (focused on the task, subject and/or self-regulation strategies)
- Acted upon by pupils during lesson time wherever possible

## 3. Feedback must not be:
- Excessive
- Intrusive
- Focused on learners' personal characteristics
- Vague

## 4. Feedback should be a balance of individualised, whole class, group and peer to peer (may include but not exclusive to)
- in-class responsive feedback through questioning
- live verbal feedback
- whole-class feedback
- self-assessed micro-quizzing
- peer or self-assessed critique and redrafting
- deeper marking of extended pieces of writing or assessments with an opportunity given for pupil response

## 5. Remote learning
Feedback is equally a vital part of remote learning and should mirror in-school practice.

Guidance if using symbols and colours to identify common themes:

A = Assisted (TA or teacher support)

S = Spelling (an appropriate number of spellings to be addressed for each task, starting with the most basic)

P = Punctuation

G = Grammatical error (to include tense, missing/incorrect word or agreement)

// = New paragraph

Pink = Correct

Green = Needs improvement

Purple = pupil improvements